



ANISHINABEK NATION

“To give a voice to the vision of the Anishinabek Nation and to preserve Anishinaabe Bimaadziwin while advancing our goal of Nationhood.”

EMPLOYMENT OPPORTUNITY

Jordan’s Principle Navigator

Location: Curve Lake, Fort William, or Munsee Office

(Due to the current pandemic, Anishinabek Nation employees are currently working remotely)

Full Time Position with Benefits
(after successfully completing 3 months of employment)

The Jordan’s Principle Navigator is responsible for supporting First Nation families who have children with disabilities or interim critical conditions living on-reserve. The Jordan’s Principle Navigator assists families in accessing health and social services and identifies cases of unmet needs, and where applicable, directs them to Federal agencies and services.

QUALIFICATIONS:

- Post-secondary Social or Health-related Degree/Diploma/Certificate;
- Minimum of two years’ experience working in a social or health position;
- Working knowledge of the Jordan’s Principle program and standards;
- Experience working with a First Nation organization;
- Have a valid Ontario driver’s license and be insurable under UOI policy; and
- Knowledge of, or willingness to learn, Anishinaabemowin is required.

REQUIRED SKILLS:

- Exhibit professional attitudes and behavior;
- Good analytical and problem solving skills;
- Experience preparing briefing notes, reports, memorandums, and policies;
- Excellent computer skills (Microsoft Word, Excel, Outlook, Adobe Acrobat);
- Ability to understand and speak Anishinaabemowin or willingness to learn is an asset; and
- Understanding of Anishinabek culture is an asset.

RESPONSIBILITIES:

- Engaging and educating the Anishinabek First Nation community on Jordan’s Principle and improving client awareness of existing supports and services;
- Providing children and families with a knowledgeable local resource to help them navigate the full range of existing federal, provincial and First Nations health and social programs and services to address their needs;
- Meeting with families to complete the application;
- Assessing family needs, facilitating early intervention, developing integrated care plans and connecting the child and family to needed services;
- Identifying ways of improving healthcare access;
- Providing liaison, information sharing and service coordination;

- Undertaking data collection of Jordan's Principle cases and unmet service gaps and developing options for discussion of service coordination delivery models;
- Identifying cases of unmet needs by liaising with Health Canada and community based programs and services;
- Supporting families as they manage their needs and involving relevant partners in each case, as necessary, to expediently address immediate service gaps;
- Supporting the project by preparing letters, resolutions, briefings, delivering presentations and making visits;
- Compiling information and data findings;
- Attending conferences or committee meetings to maintain knowledge on program policies and program development;
- Providing outreach services;
- Maintaining confidentiality; and
- Other duties as assigned.

APPLICATIONS MUST INCLUDE THE FOLLOWING:

- Cover Letter;
- Resume;
- Three employment references;
- Identify whether the applicant has been previously employed by the Anishinabek Nation (formerly Union of Ontario Indians);
- Identify whether the applicant is a member of one of the 39 Anishinabek First Nations. Preference will be given to applicants who are a member of one of the 39 Anishinabek First Nations; and
- The Anishinabek Nation welcomes and encourages applications from people with disabilities. Accommodations are available upon request for candidates taking part in all aspects of the hiring process.

Applications must be received no later than 4:30 p.m. on Friday, December 3, 2021 by:

Glenda St. Amour
Director of Corporate Services
Anishinabek Nation
Fax: (705) 497-9135 | Email: glenda.st-amour@anishinabek.ca

For inquiries regarding this position, please contact:
Jamie Restoule, Health Director at jamie.restoule@anishinabek.ca

Miigwetch to all applicants for their interest, however, only those who qualify for an interview will be contacted.